

PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS

It is the policy of the Livingston Parish School Board to conduct all meetings in full view of and with welcomed participation by the public. However, the School Board reserves the right to recess into or call executive sessions for discussing matters as provided by state law. At no time shall actions be taken or resolutions made during executive sessions.

REQUEST FOR ITEM TO BE PLACED ON AGENDA

All delegations or individuals who wish to appear before the School Board shall submit their requests to the Superintendent in writing at least five (5) working days prior to the meeting date, stating what matters they wish to take up with the School Board and the approximate time such matters should consume at the meeting. The Superintendent shall have the authority to determine whether items requested are significant enough to warrant Board action and inclusion on the agenda. Each delegation appearing before the School Board shall select one (1) person in advance as its spokesperson and notify the Superintendent.

PUBLIC COMMENT ON AGENDA ITEMS

A public comment period shall be held before any vote is taken on an agenda item. The comment period shall precede each agenda item. The time limit shall be three (3) minutes per individual. In order to participate in the comment period, an individual must submit (to the School Board secretary prior to the meeting) an index card containing his/her name, address, telephone number, and the number of the agenda item that he/she wishes to address. A card must be completed for each item on which the individual desires to comment. However, a person is not entitled to take up business before the School Board unless the item in which he/she is interested has been placed on the agenda of that meeting. In addition, the President of the School Board may recognize persons at the School Board meetings for the purpose of introducing such persons.

In the event that the School Board should add an item to its agenda after the School Board meeting begins, the School Board President shall orally request of the audience whether anyone in attendance would like to speak on the added agenda item. Each person indicating a desire to do so shall be given an opportunity to address the School Board on each agenda item added. The School Board shall delay deliberations on that agenda item until such time as all interested members of the public have had an opportunity to speak.

The President shall have the authority to remove any person disrupting or interfering in any manner with the conduction of a meeting of the School Board.

Revised: November, 2008

Revised: June 2021

Ref: La. Rev. Stat. Ann. §§17:81, 42:14, 42:15, 42:16; Board minutes, 11-20-08.